

ASB Leadership/Student Council Syllabus 2022-2023  
Mrs. Mortensen

**Welcome:**

Welcome to the student council/leadership community where learning, motivation, and excellence take place. I am very excited to have your child in my class and look forward to the progress each student will make during this school year. I am writing this letter to the student and the parent/guardian to exemplify how my classroom will work successfully for all parties involved.

**Conduct Unbecoming & Becoming of an Indian:**

*Ripon High School has a professional atmosphere that provides safety for your child to bring the best form of education and to provide the least restrictive learning environment. For this safety to be accomplished there are rules and procedures your child must follow for academic success.*

I, \_\_\_\_\_(insert personal first & last name), will refrain from any activities which may embarrass Ripon High School and put the school in a negative light. I will avoid any involvement with defiance, cheating, drinking, drugs, smoking, or stealing on campus and I realize that such involvement will lead to automatic suspension from the class and office. While personal time cannot be monitored by the school, I will take seriously my position as a role model for fellow Indians.

**Student Initials:** \_\_\_\_\_

I will be sure my dress at school or via zoom will be appropriate at all times. I will refrain from swearing in the company of teachers, administration, and anyone else who would be offended. I will pay attention to my absences and tardies and refrain from having too many. **Student Initials:** \_\_\_\_\_

It is my responsibility to get the work to Mrs. Mortensen before or on the day it is due. **I understand late work is not accepted!** Work will be assigned to me weeks in advance, and I understand Mrs. Mortensen makes the class aware of due dates in various ways: class discussion, text reminders, planner, etc. It is my responsibility to remember these key dates. **Student Initials:** \_\_\_\_\_

I will do my utmost to represent Leadership well, fully understanding that it is a privilege to be a part of Ripon High School's ASB class serving as a role model as a student leader. I will show school pride whenever appropriate and dress for all spirit days. I will present myself to all others with respect, modesty, and dignity. **Student Initials:** \_\_\_\_\_

**Suggested School Supplies:** Items should be brought to class daily/available at home or I run the risk of my grade dropping in the class for not being prepared. *Some students like to have their own supplies and of course, donations are more than welcomed and always appreciated! With your support and help, we can make this year a success!*

**Student Initials** \_\_\_\_\_

- Pen box – color pencils/Markers
- Pen/Pencils, Binder to keep key paperwork organized
- Leadership Journal (provided) – we are going to work with these daily.
- *Don't Sweat the Small Stuff, It is All Small Stuff* – book study (provided)
- Computer/Internet
- **Positive Attitude and Strong Work Ethic!**

**Grading/Assessment:**

Students will be graded on the quality and completeness of their work and their participation in the class along with the various activities that student council undergoes. Students will be provided with rubrics/directions that will help with direction and proper assessment. Various forms of assessment will occur in the following areas with the valued percentage of each area listed:

1. Evaluation – 40%
2. Procedure Forms – 10%
3. Professional Development & Homework – 15%
4. Portfolio – 10%
5. Community Service – 10%
6. Quizzes/Tests – 5%
7. Journals – 10%

## ASB Leadership Rank & Support Program

It is important when holding a leadership position that you take care of those you represent rather than pursuing personal rewards. This is similar to our government structure where voters pick representatives to bring forth their wants and needs to the governing structure for protection and basic needs in society. Student Council has elected positions where you as an individual represent the student body. Also, as an ASB Executive Member, it is your responsibility to make sure those elected in positions below you are doing their job and are protected as well.

As an ASB Executive Member, you will be responsible for the individuals underneath you. You will make sure they are doing well in school, help/listen, when necessary, help to develop them into a stronger leader, do they need a friend, do they need someone to go to lunch with, and help with other courses on campus, etc. *A title can be given to anyone, but you truly have to earn the position title to be considered good at the job you hold. How do you want to be remembered as you hold this position?*

This program will work with the **Mentorship Program** developed by a peer in Leadership to build the relationship and connecting skills.

In the past – this leadership course has been more about oneself rather than taking care of each other. There is much difference between the attitude and work ethic of a freshman when compared to a senior. It is imperative that the seniors are the leaders in this course taking care of those below them, guiding them into becoming strong leaders, and then taking care of themselves. The activities director will look to you at various events to make sure everyone is doing their job and expect you as an ASB Executive Member to be the last one there until the event is cleaned up and finished. You will oversee those on the list below and make sure they too are helping at every event held during the school year. The AD will look to you when there are issues with other members in leadership as to why things are not getting done. You basically report to me about behaviors of yourself and of the peers you oversee. Your position is not meant to be best friends with each person, but rather to oversee each person and their leadership ability. You will be in charge to decide who will be a part of our program in the future. Please pay attention to each person you oversee!

The following is the position of the ASB Executive Member and who they will be responsible for throughout the year starting with Core Camp and ending up to the last day of school. There is no room in this course for selfish beings. Please keep this in mind.

<b>ASB Executive Member:</b>	<b>Individuals Responsible for:</b>
ASB President – Makenzie Loechler	<b>Freshmen</b>
ASB Vice President – David Wang	<b>Juniors</b>
ASB Administrative Assistant – Abby Campos	<b>Sophomores</b>
ASB Board Member – Dillan Saltsman	<b>Seniors</b>

I understand the Rank & Support system in place. **Student Initials:** \_\_\_\_\_

### Expectations:

I am going to expect the best quality of work that each student can do, and I will demand a lot of time for this program. We will work on developing a professional leader, community service member, and being a well-rounded peer at RHS. I believe that by having high expectations for your child they can grow into a more successful student. It is my goal to see your child grow into a strong leader here at Ripon High by being involved in activities and helping their peers around them. During this time, the support and guidance from me as the teacher and you as the parent/guardian are essential for achievement. A strong partnership, administration, and teachers are imperative for student improvement.

2022-2023 – Boundaries & Balance

To represent another is to respect him/her. You must understand the other to be his or her voice. The best leaders represent their constituents even if it goes against what the leader wants. The best leaders listen to their people and bring their ideas to the table, making sure all voices are heard. Votes are cast based on the opinions of others. The leaders’ constituents must feel their opinions, their ideas, and their voices are heard. We must let them know that we are their representatives, and we believe in making the best opportunities, the best memories, and the best school year for them. We are here to represent the Indians; to create school unity by representing the unheard; to have an open mind when listening to others and to spark the spirit in those we represent – because it is the Indian Community, we serve this year.

The following is the student leader contract you will follow to elicit the most **Indian Pride** and **respect** from the RHS student body. **Initial on the line agreeing to each statement.**

- \_\_\_\_\_ I currently have a 2.0 GPA and no Fs on my most recent report card. I also realize that I must maintain a 2.0 GPA with no Fs in the first semester of the school year, or I there will be a discussion of removal from the leadership program.
- \_\_\_\_\_ I understand that members who obtain excessive tardies (more than 3/week), truanancies, suspensions (2+), and/or behavioral referrals (2+) will be asked to transfer out of the class pending our return to campus.
- \_\_\_\_\_ I understand that I must be enrolled full-time (at least 5 classes) at Ripon High School.
- \_\_\_\_\_ I will attend all assigned leadership events (set-up and clean-up/zooms) and will attend all formal meetings and/or meetings and trainings related to my job.
- \_\_\_\_\_ I understand that Leadership meets during a designated period assigned by the administration, but I may be asked to be involved in activities that require preparation before school, at break, at lunch, or after-school.
- \_\_\_\_\_ I understand that I will not only be evaluated by Mrs. Mortensen, but the ASB President as well.
- \_\_\_\_\_ I will represent the Associated Student Body of Ripon High School at community functions and will advocate positively for our school always.
- \_\_\_\_\_ I will follow the rules and regulations of Ripon High School and the individual classes in which I am enrolled.
- \_\_\_\_\_ I understand that if I am not fulfilling my duties and responsibilities my leadership adviser will speak with me and we will discuss what changes need to be made. If these changes are not made, I will be asked to leave the class.
- \_\_\_\_\_ I will keep up with my academic work but will not spend leadership time working on other classes. (If another teacher has a problem with me, I will listen to my adviser’s feedback about the situation and will accept this advice as assistance that needs to be heard.)
- \_\_\_\_\_ I will be a loyal leader and will communicate directly with my adviser if a conflict arises. I will not spread negative sentiment, rumors or gossip, about an advisor or fellow classmates. Social media included.
- \_\_\_\_\_ If there is evidence that I am not meeting the above standards, I understand I may be removed from the class.
- \_\_\_\_\_ I understand that being a part of the leadership class is a privilege and **NOT** a right.

I have read and understand the above statements and will continue to meet the qualifications above.

**Student Leader’s Signature** \_\_\_\_\_

**Leadership Core Principles Agreement (Student)**

I understand and stand by the Core Principles established at Core Camp this summer. The purpose of these principles is to run activities successfully, gain insight into professional development, and evaluate the induvial and family unit within this class. **\*\*Please write them in below:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Leadership Class Agreement (Parent)**

I give my permission for my student to participate in the 2022-2023 Leadership program at Ripon High School. I realize that selection to be a member of this class is a great honor and a great responsibility. Much time and effort must go into any activity the student plans and executes, and this may compete with other activities. I have reviewed the above agreement signed by my student. I will work with my child and give advice, help, and encouragement to make sure my student keeps up with all schoolwork and school responsibilities.

**Parent Signature** \_\_\_\_\_

**Leadership Class Agreement (Adviser)**

I agree to provide instruction on various leadership skills, event planning, problem-solving, and various other topics. I also agree to have an open office policy. This means that I am there for my students whenever they may need me and will be open-minded to discuss whatever they need to discuss. I will always emphasize that a solid education and family time should be the priorities for all my students. Leadership is a support network and a great way to become actively involved in Ripon High School.

**Adviser's Signature:** *Jill Mortensen*

**Photo Shoots:**

A fun activity that is conducted during the school year is studio photo shoots. The Activities Director does not use class time to complete this activity. A time during the lunch hour is arranged with the student for the photo shoot. Photos are to be used in the portfolio assignment in class and for personal use. The Activities Director has rights to the photos and may post them to social media, keeping in mind the appropriateness of the photos and age of student. Photos will be given to the student and/or parent for their own use as well. This activity has taken place for the past 8-9 years and has turned into a tradition that the kids love to partake in.

**Student Signature:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

Morty's Contact Information:

My email – [jmortensen@riponusd.net](mailto:jmortensen@riponusd.net)

Cell phone – (209) 541-6907

ASB Website – <http://asbofriponhighschool.weebly.com>

Facebook – Ripon High School

Instagram - @ASBofRiponHighSchool